

Academic Year 2022 - 2023

Course Prospectus

Term 3

Enquire about a course on our website

www.learnsafl.ac.uk

or contact one of our centres

Tipton College

Alexandra Road, Tipton, DY4 7NR

0121 557 0837

Ron Davis Centre

Ballot Street, Smethwick, B66 3HH

0121 555 6255

Hateley Heath FETC

Huntingdon Road, West Bromwich, B71 2RP

0121 556 7426

Shaping lives,

through learning



How our courses are funded

Sandwell Adult and Family Learning’s courses will help to develop and improve your skills.

Our courses are a mix of classroom based, online and blended learning.

Many of our courses are fully funded by the West Midland’s Combined Authority.



For those that aren’t there are concessions available subject to status.

Fees and Concessions	
Fully Funded	Co-Funded
Legal Entitlement	Entry Level and Level 1
<input type="checkbox"/> English & Maths up to and including Level 2	<input type="checkbox"/> Aged 24+ and employed
<input type="checkbox"/> First Full Level 2/3 learner aged 19-23yrs	Level 2
<input type="checkbox"/> Essential digital skills, up to and including level 1 <i>(Qualification must be approved as part of Digital Skills Framework)</i>	<input type="checkbox"/> Aged 19-23yrs and employed
Entry Level and Level 1	<input type="checkbox"/> Aged 24+yrs and employed
<input type="checkbox"/> Aged 19-23yrs	Concessions
<input type="checkbox"/> Aged 24+yrs and unemployed	<input type="checkbox"/> 60+ years (50% Concession)
Level 2	<input type="checkbox"/> On Universal credit benefit (100% Concession)
<input type="checkbox"/> Aged 19-23yrs and unemployed	<input type="checkbox"/> Employment Support Allowance (100% Concession)
<input type="checkbox"/> Aged 24+yrs and unemployed	<input type="checkbox"/> No Concession
Low wage entitlement (Regulated Model 35 Only)	
<input type="checkbox"/> Individual Earning less than £19,350.00 per year	Concession – Proof of income must be seen

Course Fee Key:
F= Full Fee C= Concessionary Fee

For more information or to book an Initial Assessment.

Visit our website
www.learnsafl.ac.uk

or

Telephone: 0121 557 0837

Initial Assessment

For some courses you will be required to have an interview and take a initial assessment to ensure your skills are right for successful study at this level.

What you will need to bring on the assessment day:

- Valid passport, driving license or resident ID card
- National insurance number - for employability and qualification courses
- Proof of current address (This cannot be a mobile phone bill)

Additional Documents

- Previous certificates or qualifications
- If claiming a concession please bring benefit letters (dated within three months) or most recent bank statement.

Childcare

Please ensure that you make your own childcare arrangements beforehand.

For all the latest information about SAFL course and events go to our website

www.learnsafl.ac.uk

Visit our social media pages to subscribe/follow us



@Learnsafl



@SandwellAdultEd



@SAFL Learning

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@SandwellAdultEd

@learnsafl

Vocational Online Courses



Our online vocational self-study courses allow you to study at a time that is convenient to you. You are provided with all of the resources you need and will be assigned a tutor to support you should you need help.

Guided Learning	Courses	Venue
180 GLH	Level 2 Certificate in Principles of Customer Service	Online
155 GLH	Level 2 Certificate in Principles of Business Administration	Online
114 GLH	Level 2 Certificate in Information, Advice and Guidance	Online
225 GLH	Level 2 Certificate in Supporting Teaching and Learning	Online
179 GLH	Level 2 Certificate in Preparing to Work in Adult Social Care	Online

We also offer a range of online Certified Professional Development (CPD) courses each costing just £15.00. For information about how to enrol on these courses either visit our website www.learnsafl.ac.uk or call **0121 557 0837**.



Health and Wellbeing CPD Certified Courses Online

Make your health and wellbeing always your priority and take steps towards a better lifestyle.

Enrol anytime and study at your own pace

Available Courses:

- Understanding Anxiety
- Understanding Depression
- Understanding Stress
- Stress Management
- Explore the principles of healthy eating
- Explore the principles of exercise and fitness





Leadership and Management CPD Certified Courses Online

"Leaders have a great vision and use the resources at hand to solve problems. They take risks and make hard decisions."
Alex Gerasimov

Enrol anytime and study at your own pace

Available Courses:

- Conflict management
- Discipline in the workplace
- Organising and delegating performance management
- Planning and allocating work
- DSE Risk assessment
- Solving problems and making decisions
- Understanding leadership



English and Mathematics Courses

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course Times
20 GLH	Communication Skills for Work	Hateley Heath FETC	26th April 2023	5th July 2023	13:00 - 15:00
20 GLH	Communication Skills for Work	Tipton College	21st April 2023	30th June 2023	09:15 - 11:15
20 GLH	Step into Schools English	Ron Davis Centre	27th April 2023	6th July 2023	9:30 - 11:30
20 GLH	Step Up English Entry Level	Hateley Heath FETC	28th April 2023	7th July 2023	9:30 - 11:30
20 GLH	Step Up English Level 1/2	Tipton College	24th April 2023	5th July 2023	13:00- 15:00
20 GLH	Step Up English Level 1/2	Ron Davis Centre	26th April 2023	7th July 2023	9:30 - 11:30
55 GLH	Functional Skills in English (Fast Track)	Ron Davis Centre	20th April 2023	6th July 2023	09:30 - 15:00
58 GLH	Functional Skills in Mathematics (Mon & Tues)	Tipton College	17th April 2023	11th July 2023	12:30 - 15:00
14 GLH	Step Up Maths	Hateley Heath FETC	8th June 2023	20th July 2023	13:00 - 15:00
104GLH	Step Up Maths	Ron Davis Centre	8th June 2023	20th July 2023	13:00 - 15:00
14 GLH	Step Up Maths	Tipton College	7th June 2023	19th July 2023	9:30 - 11:30

Vocational Courses

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course Times	Course Fee
25 GLH	Step into Care	Ron Davis Centre	25th April 2023	4th July 2023	12:30 - 15:00	FREE

Also look at our online courses on page 4 for further vocational courses.

ICT and Business Admin Courses

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course Times	Course Fee
9 GLH	Digital Basics	Central Library, West Bromwich	18th April 2023	23rd May 2023	13:00 - 14:30	FREE
12 GLH	Digital Basics	Wednesbury Library	2nd May 2023	13th June 2023	10:00 - 12:00	FREE

Modern Languages and Culture

Guided Learning Hours	Courses	Venue	Start Date	End Date	Course times	Course fee
15 GLH	British Culture	Tipton College	29th April 2023	8th July 2023	9:30 - 11:30	FREE
20 GLH	Holiday Spanish	Tipton College	25th April 2023	4th July 2023	18:00 - 20:00	F: £70.00

Family Learning Events

Fun packed events for all the family. Activities include:

- Papercrafts
- Tshirt and mug decorating
- eCards
- Cookery

*Activities will vary dependant on the event

Visit our website
www.learnsafl.ac.uk



New family learning event from April - June.

For more information visit our website

www.learnsafl.ac.uk

or call

0121 557 0837

to speak to a member of our team.

Family Learning Events

Guided learning hours	Courses	Venue	Start Date	End Date	Course Times	Course Fee
2 GLH	Easter Crafts	Jubilee Park Community Centre	4th April 2023	4th April 2023	11:00 - 13:00	FREE
2 GLH	Easter Crafts	Wednesbury Library	4th April 2023	4th April 2023	10:00 - 12:00	FREE
2 GLH	King's Coronation	Millennium Centre	6th May 2023	6th May 2023	11:00 - 18:00	FREE
4 GLH	Family Crafts	Blackheath Library	2nd June 2023	2nd June 2023	10:30 - 14:30	FREE

Paediatric & Adult First Aid

Guided learning hours	Courses	Venue	Start Date	End Date	Course Times	Course Fee
2 GLH	Paediatric And Adult First Aid Awareness	Hateley Heath FETC	5th June 2023	5th June 2023	17:30 - 19:30	FREE
2 GLH	Paediatric And Adult First Aid Awareness	Ron Davis Centre	24th April 2023	24th April 2023	17:30 - 19:30	FREE
2 GLH	Paediatric And Adult First Aid Awareness	Ron Davis Centre	3rd July 2023	3rd July 2023	17:30 - 19:30	FREE
15 GLH	Paediatric And Adult First Aid	Tipton College	18th April 2023	23rd May 2023	9:30 - 12:30	£29.00
15 GLH	Paediatric And Adult First Aid	Hateley Heath FETC	9th May 2023	20th June 2023	12:30 - 15:00	£29.00

Arts and Crafts

Guided learning hours	Courses	Venue	Start Date	End Date	Course Times	Course Fee
2 GLH	Easter Flower Arranging Workshop	Hateley Heath FETC	4th April 2023	4th April 2023	10:00 - 12:00	£15.00
20 GLH	Art for Wellbeing	Jubilee Community Centre	25th April 2023	4th July 2023	10:00 - 12:00	F: £70.00 C: £35.00
20 GLH	Art for Wellbeing	Cradley Heath Community Centre	25th April 2023	4th July 2023	13:00 - 15:00	F: 70.00 C: £35.00
20 GLH	Painting and Drawing	Tanhouse Community Centre, Great Barr	24th April 2023	17th July 2023	11:15 - 13:15	F: £70.00 C: £35.00
20 GLH	Painting and Drawing	Langley Lodge Community Centre	27th April 203	13th July 2023	10:00 - 12:00	F: £70.00 C: £35.00
20 GLH	Painting and Drawing	Langley Lodge Community Centre	27th April 2023	13th July 2023	12:30 - 14:30	F: £70.00 C: £35.00
15 GLH	Flower Arranging	Hateley Heath FETC	25th April 2023	4th July 2023	9:30 - 11:00	F: £52.00 C: £26.00
15 GLH	Flower Arranging	Tipton College	28th April 2023	7th July 2023	13:00 - 14:30	F: £52.00 C: £26.00
15 GLH	Flower Arranging	Tipton College	28th April 2023	7th July 2023	14:45 - 16:15	F: £52.00 C: £26.00
20 GLH	Sewing and Dressmaking	Ron Davis Centre	28th April 2023	7th July 2023	9:30 - 11:30	F: £70.00 C: £35.00
20 GLH	Sewing Skills	Tipton College	24th April 2023	17th July 2023	9:30 - 11:30	F: £70.00 C: £35.00
20 GLH	Sewing Skills	Hateley Heath FETC	24th April 2023	17th July 2023	12:45 - 14:45	F; £70.00 C: £35.00
20 GLH	Sewing Skills	Ron Davis Centre	28th April 2023	7th July 2023	12:30 - 14:30	F: £70.00 C: £35.00

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